

CORONA PROTOCOL

Update October 14th 2020

Safely in class at Trias, public version for customers and staff

On September 7th, the season 2020-2021 started at Trias and Theater Ludens. We do this in a safe way, with help from the following implementations. This document contains a summary of the protocol. A more elaborate, official version is available upon request.

RIVM protocol and guidelines

Trias implements the RIVM guidelines:

- **Adults** keep a distance of 1,5 meters;
- **Kids up until 12** do not need to keep their distance, among each other and from adults;
- **Teenagers (age 13 to 18)** do not need to keep their distance among each other, but do need to keep a 1,5m distance from adults;
- We wash our hands often and well;
- We do not shake hands;
- We sneeze and cough in our elbow and use paper tissues;
- We do not touch our face;
- We stay home if someone within our household has tested positive for COVID-19, or has any related symptoms.

RIVM determines the following hygiene protocol on-site:

On location the following items are available at the entrance and in the classrooms:

- Hand sanitizer
- Soap
- Paper tissues
- Surface sanitizer spray
- Cleaning wipes

Face mask-requirement at Trias for age 13+

Everyone age 13 and up is required to wear a mask at the entrance, in the hallways and dressing rooms. During classes the masks may be removed.

General rules Trias

- Upon entering the building, everyone cleans their hands with hand sanitizer.
- Students, teachers and other staff members are NOT allowed to come to Trias or Theater Ludens if they experience any of the following symptoms: flu, fever, coughing, and/or sore throat.

Protocol in the building

- The front door is locked and is managed by the floor manager during class times.
- There are set walking directions.
- Teachers/staff/adults walk far right on a "lane".
- One-way traffic on the stairs.
- The elevator is only used if necessary.
 - Children never occupy the elevator alone.
 - Not more than one adult in the elevator.
- Doors in the hallways and classrooms remain open as much as possible.
- Classroom are rearranged to make a 1,5m distance between adults possible, if necessary including walking directions.
- After each class instruments, class materials, surfaces and contact points are disinfected by the teacher.
- Mailboxes are placed in the hallway.
- Teachers can eat and drink in the foyer with a 1,5m distance from other adults.

- The cleaning of the building is intensified to adhere to the guidelines.
- Teachers may use the toilets. If possible, flushing must occur with a closed lid.
- Children can only make use of the designated children's toilets when absolutely necessary.
- The administration works from home.
- The administration office is only accessible for administrative staff, facility staff and management. De office is closed off with a splatter shield.
- Non-teaching staff works from home as much as possible and at the Trias office only according to an agreed upon schedule.
- Twice a day, office staff uses cleaning wipes to disinfect their computer keyboard and mouse, smartphone, desk and the arm rests on their desk chair.
- Offices 10/11/12 have a maximum capacity of one person per office.

Before, during and after class

- Copying and printing preferably occurs before the day of the class. The rules regarding the copy machine include:
 - Maximum of one adult per copy room.
 - After use, clean contact points with cleaning wipes.
- All students receive information regarding triage (screening).
- Parents/caregivers are requested to have their children use the toilet at home, beforehand.
- Parents with students should wait outside with a 1,5m distance from other adults and the front door.
- Students should wait at the designated waiting area for their teacher. They are picked up 5 minutes before class starts.
- Kiss & Ride: all parents/caregivers are requested to leave and make room for other parents as soon as possible after dropping off their children.
- Teachers guide their students to the classroom and keep a 1,5m distance from students and other teachers.
- After class, teachers bring their students outside and pick up the next group of students.
- Students, teachers, staff disinfect their hands before each class.
- Teachers ventilate their classrooms as much as possible.
- Personal belongings are stored underneath students' own chairs/stools.
- Teachers keep a 1,5m distance from students age 18 and up.
- Normally, class material is shared. During Corona, however:
 - Every student uses their own material.
 - After use, the material is disinfected.

Disciplines with specific measures

Singing and wind instruments:

- Players of wind instruments can continue to do so if they keep a minimum of 2m distance (in the blowing direction) from each other.

Visual arts/Fashion:

- Creations need to be taken home after class as much as possible.

Drums:

- Students are required to bring their own drumsticks, headphones and ear protection.

Introductory music courses age 4+:

- Wind instruments are not used.

Symptoms, illness and rescheduling

- Teachers have the right to send students home if they appear to have any symptoms.
- If a teacher is ill, the class is cancelled.
- If a student is ill, the class will not be rescheduled (with exception of private lessons that have been cancelled in advance).